



St Paul's Catholic Primary School

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Class Parent Representative (CPR) Role

The purpose of implementing the class parent representative role is to improve communication with parents in the school for school events and to provide pastoral support at the request of the Principal.

The role of the Class Parent Representative (CPR) will enable the school to share the work and planning from parents further afield. There will be one parent selected from each class. Therefore, each grade will have three CPR's. Each grade will only be involved in one or two events a year.

The role involves;

The CPR Team from each grade coordinating a school community based initiative.

- The CPR needs to have a Working with Children Check and have completed the Parent Orientation Program
- Some before or after school meetings with the Principal or the P&F members when necessary (But will be minimal).
- Organising through the school, a permission note for contact numbers and email address with individual parents of that class, as the main method of communication is through group text and email.
- Assisting with school events through interaction with the P&F Executive and Principal in order to build community.
- Supporting the school in community events and is not a platform for voicing individual concerns.
- Working with the delegated P&F members on grade specific events.
- Liaising with the P&F in consultation with the Principal.
- Coordinating wellbeing initiatives as they arise in that particular class eg; p meals for families in crisis.
- An element of discretion
- Coordinating and supporting other grade specific initiatives as they arise in consultation with the Principal.
- A P&F member is not able to be allocated this role as they already have responsibilities on the P&F Committee.

I _____ (print name) from class/grade_____ wish to nominate myself as Class Parent Rep. I understand that I will be committing to the above expectations for the whole of the 2020 school year.

Signature